

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

April 15, 2014

CALENDAR

Apr	15	5:30 p.m.	Public work Session, J.C. Rice Educational Services Center
Apr	15	immediately following	Executive Session, J.C. Rice Educational Services Center
Apr	15	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Apr	15	immediately following	Executive Session, J.C. Rice Educational Services Center
Apr	29	7:00 p.m.	Regular Board Meeting, Memorial High School

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Entertainment: Beardsley Elementary Guitars

- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
- D. GIFT ACCEPTANCE - The administration recommends the Board accept with appreciation recent donations made to the Elkhart Community Schools.
- E. SPECIAL RECOGNITION
 - 40 Year Awards – Mayor Moore
 - Hall of Fame Nominees
- F. STUDENT RECOGNITION
 - Bully Prevention Bookmark Winners
 - Beardsley Students-Independent Work
- G. MINUTES - March 25, 2014 – Public Work Session
March 25, 2014 – Regular Board Meeting
- H. TREASURER'S REPORT

Consideration of Claims

Fund Loan-The Business Office reports on fund loans made at the end of March 2014.

I. UNFINISHED BUSINESS

Board Policy K1 – The administration presents proposed revisions to Board Policy K1, Fundraising, as initially presented at the Board’s March 25th meeting.

J. NEW BUSINESS

Administrative Regulation K1-The administration presents proposed application for Fundraiser Approval for initial consideration.

Board Policy GDBA-10-The administration presents proposed revisions to Board Policy GDBA-10, employees in Miscellaneous Positions Compensation Plans, and asks to waive 2nd reading.

Grant Application-The administration seeks Board approval for the submission of a United Way Innovation Grant in the amount of \$17,990.00 for Move2Stand training expenses for 2014-2015 at Memorial High School and Central High School.

Overnight Trip Request-The administration seeks Board approval of overnight trip requests.

K. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

L. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

M. ADJOURNMENT

Gift Acc - EACC
St. Thomas



Elkhart Area Career Center
a Division of Elkhart Community Schools

Memorandum

TO: Dr. Robert Haworth
Board of School Trustees

FROM: Bill Kovach

DATE: March 25, 2014

RE: Donation Approval - EACC

Chris Kolakovich, principal at St. Thomas the Apostle School, has donated 24 Dell computers with an approximate value of \$9,600.00 to be used in our firefighting program at the EACC.

Ray Collins, firefighting instructor, reports that these computers will be useful for training purposes in his program.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Chris Kolakovich
St. Thomas the Apostle School
1331 N Main St
Elkhart IN 46514

Is

Raymond W. Collins

EACC Public Safety
Firefighting
2424 California Rd.
Elkhart, IN 46514
574-264-2650
ext.2005

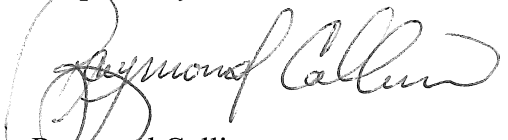
To: School Board Elkhart Community Schools
William Kovach
Dave Benak
From: Ray Collins Instructor EACC
Date: 2/3/2014

I have received a generous in kind gift of 24 complete Dell computers from St. Thomas the Apostle School for my program. The units were originally acquired to replace classroom stations for the school. The units are only four years old and were only used one year for the Indiana census. All have been completely wiped and are ready to be installed to the schools systems specifications.

I am asking your permission to receive this gift to implement in my classroom and for the tech support to get them up and running. I am also requesting the use of the computer desks from the service center so each student will have an assigned space.

Thank you in advance for this consideration.

Respectfully,



Raymond Collins

“Perhaps the most valuable result of education is the ability to make yourself do the things you have to do, when it ought to be done, whether you like it or not.”

-Thomas Huxley-



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth

FROM: Bruce Klonowski *BK*

DATE: March 27, 2014

RE: Gift Approval – For future field trips

Mr. James West of Kauffman Laundry has forwarded a check in the amount of **\$100.00** to support transportation costs for future field trips.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

**Mr. James West
Water Managers, Inc.
DBA Kauffman Laundry
P.O. Box 1402
Elkhart, IN 46515**



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth

FROM: Bruce Klonowski *BK*

DATE: April 2, 2014

RE: Gift Approval – For future field trips

Vivian A. Rood a caring person from our community has forwarded a check in the amount of **\$100.00** to support transportation costs for future field trips.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Ms. Vivian A. Rood
2653 Troon Court
Elkhart, IN 46514



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth

FROM: Bruce Klonowski *BK*

DATE: March 27, 2014

RE: Gift Approval – For future field trips

The Texas Roadhouse has forwarded a check in the amount of **\$315.97**. A fund raiser night was held on March 11th and 10% of the sales that evening came to \$315.97. These funds are being donated to Elkhart Community Schools to support transportation costs for future field trips.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Texas Roadhouse
6040 Dutchman's Lane
Suite 400
Louisville, KY 40205

-and-


Texas Roadhouse
3015 Brittany Ct.
Elkhart, IN 46514



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STUDENT SERVICES

J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

DATE: March 27, 2014
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Anthony England 
RE: Donation Approval

Please accept the sponsorship of a field trip to include bus transportation, bowling, and food for approximately 63 intense intervention students from Riverview, Bristol, Cleveland, Hawthorne, Beck, Roosevelt, Feeser, and Eastwood elementary schools.

Expected cost of the field trip is estimated at \$378.00 should all students be in attendance.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Brenda Bryan
60284 US 31 S
South Bend, IN 46614

Brenda is a special education teacher at Riverview Elementary.

DATE: April 10th 2014

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Rodeny Daniels of Gills ect. Through Brenda Mueller Ecology Teacher

RE: Donation Approval

The donation is given by Rodney Daniels of Gills ect pet shop. The donation is 70 goldfish, 30 potted water plants, 16 bunch of plants, fish food, worms, declorinator, water clarity, and plant food. The total donation price is \$431.80. It will be used by the ecology classes at Elkhart Memorial High School for the eco-column lab.

Purpose: This lab will provide an opportunity to explore several types of ecosystems, the components within each ecosystem, the conditions required for the sustainability, and the interconnections between the various chambers composing the column.

Standards: Major standards are as follows. Many other standards are covered in part.

Env.1.3 Understand and explain that ecosystems have cyclic fluctuations, such as seasonal changes or changes in population, as a result of migrations. Env.1.8 Recognize and describe the difference between systems in equilibrium and systems in disequilibrium. Env.1.9 Diagram and understand the cycling of carbon, nitrogen, phosphorus, and water. Env.1.10 Identify and measure biological, chemical, and physical factors within an ecosystem.

Overview: This lab is the culmination of the whole school year. It takes 3 days to assemble based on inquiry design. They are given the model for the tank and what environment belongs where. After that it is up to the group of 3-4 to create and decide how and what to put in each chamber. There are terrestrial, decomposition, and aquatic chambers, in a closed system. After assembly they have to take detail lab notes over the course of 9 weeks and evaluate the findings of their eco-column. unbeknownst to them the changes signal different cycles in nutrients and life whether good or bad. It is up to the group to decipher and analyze these changes. At the end of the nine weeks they will test each chamber using the Vernier probes and lab quests to find the outcome of their eco-column at each level. The outcome is based on investigating their data and identify their problem areas. Then, they need to critique and formulate a solution to all their problems by evaluating their eco-column. This will be in the form of a formal assessment at the end of the year in an essay format completed individually. These are all procedures that have been taught previous so this is student driven and used as an assessment of their knowledge from the school year.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Rodeny Daniels owner of Gills Ect.
11825 Mckinely highway
Mishawka, IN, 46545

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 25, 2014

Mary Daly Elementary School, Elkhart – 5:30 p.m.

Board Members
Present:

Dorisanne H. Nielsen
Carolyn R. Morris
Glenn L. Duncan

Karen S. Carter
Susan C. Daiber
Jeri E. Stahr
Douglas K. Weaver

ECS Personnel Present:

Rob Haworth
Doug Thorne

John Hill
Doug Hasler

The Board discussed the ISBA conference, received and update on YES4Elkhart, heard from Mr. Doug Hasler about Indiana Property Tax Collection and how it will affect ECS budget and discussed the Office of Career and Alumni Success.

The meeting adjourned at approximately 6:30 p.m.

APPROVED:

Dorisanne H. Nielsen, President

Karen S. Carter, Member

Carolyn R. Morris, Vice President

Susan C. Daiber Member

Glenn L. Duncan, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Time/Place

Roll Call

Topics
Discussed

Adjournment

Signatures

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
March 25, 2014

Mary Daly Elementary School, 1735 Strong Ave., Elkhart – 7:00 p.m.

Place/Time

Board Members Present:	Dorisanne H. Nielsen Carolyn R. Morris Glenn L. Duncan	Karen S. Carter Susan C. Daiber Jeri E. Stahr Douglas K. Weaver
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Roll Call

Daly's 5th and 6th Grade Choir, directed by Mr. Christopher Harmon sang two songs.

Entertainment

President Dorisanne Nielsen called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order/Pledge

Mrs. Nielsen discussed the invitation to speak protocol.

Protocol

Mrs. Nielsen welcomed Superintendent's Student Advisory Council representative from Central High School (CHS). Derald Gray is a senior who plays football and basketball and will be attending Ball State in the fall. He reported on activities at CHS: St. Baldrick's, a fundraiser for childhood cancer research; a food drive to help a local food bank; and this Friday there will be a Volleyball Tournament.

SSAC Representatives

The Board heard from Alex Holtz, Elkhart Teachers Association President. He complimented Daly for the number of parents attending and showing interest in their children's activities. He discussed Accountability A-F School Grades and Socio-Economic Status in Indiana. He compared 25 cities or districts with similar enrollments as Elkhart Community Schools. He stated that generally, the smaller "paid lunch" percentage of students, the lower the accountability grade earned. Conversely, the larger the "paid lunch" percentage of students, the higher the accountability grade. Elkhart's "paid lunch" is 33% and received a B. He complimented ECS for scoring so well in light of the smaller "paid lunch" statistic.

District Highlight

By unanimous action, the Board accepted with appreciation donations made to Elkhart Community Schools: \$100.00 from Richard D. Burns, Jr. to support transportation costs for future field trips; 200 24-count boxes of crayons from an anonymous donor to be distributed to children in need; \$1000.00 from Phyllis Tubbs to be used for the Wall of Champions display in the athletic area of Memorial High School; 9 sets of headphones for READ 180 totaling \$142.80 from Chad O'Brien; and 2 sets of 10 Calculator Teacher Kit, with a value of \$341.98 from Lindsey Cox for West Side Middle School.

Gift Acceptance

The Board heard an Energy Report from Ted Foland, energy education specialist. He discussed Daly's Audit Report for Monday March 24th, 2014. He performed a total room by room audit and found a few places of concern and listed them. He also expressed from September 2009 to March 25, 2014 a 17.1% overall cost avoidance valued at \$63,716.00. Daly has improved Cost/Floor Area from 90 cents per square foot for 2008-09 to 77 cents per square foot for 2012-13. It ranks them 6th over all buildings. Elkhart School Corporation's cost avoidance as of March 25th, 2014 is 24.9%, valued at \$4,311,935.00.

Energy Report

The Board heard from Dr. Brad Sheppard, supervisor of Curriculum and Instruction, about GrapeSEED program. He shared how he learned about the program from a neighbor who is a principal. He introduced Arlene Silba principal at Hawthorne. She stated several teachers are involved in the GrapeSEED program, and then introduced Naomi Baumgartner who explained the program and had kindergartners and 1st graders show what they have learned. At the beginning of this program the average score was 1 sound per student and the present score is 39 sounds. Students are now on a trajectory to succeed.

Special Presentation

Danae Wirth, District Instructional Science Specialist introduced the Elkhart City Science Fair Winners. Best of show: K-2 Mariella Harrison-Cornerstone Christian, 3-5 Michael Gaff-Bristol Elementary, and 6-8 and Overall Best of Show Madeline Lapp-Pierre Moran Middle School. Certificates were given by Dr. Haworth, Superintendent of Schools.

Student Recognition

The Board heard from Josh Nice, principal for Daly Elementary as he expressed his gratitude to his staff and all the Daly parents who contribute to make Daly students succeed. He discussed how his staff works on curriculum and how interventionists help students set goals and track progress. Interventionists also help with ENL and Special Ed to support learners. Staff attends book clubs and work on professional development. High Expectations is a theme at Daly. Parents and Preschoolers started at Daly. Amanda Brandy's kindergarten class shared a Readers Theater with the Board titled "The Tortoise and the Hare". Josh Nice shared statistics showing how 2013-14 scores are well ahead of 2012-13. With 90 more students enrolled, Daly is assimilating the new and keeping focus on success. Micah Lambert, Assistant Principal listed other programs at Daly: Field Trips to Bethel College, 5th graders shadow a college student for a day, All Pro Dads, CARES, Reading Night, Math Night, and Reading Camp. Run Club and Daly Dash were explained by Lisa Regan. 274 Runners are signed up to run the Daly Dash to raise funds for the school. Josh Nice closed by thanking the parents and his staff for their support of Daly students.

Building Report

<p>By unanimous action, the Board approved the following minutes: March 11, 2014 – Public Work Session March 11, 2014 – Regular Board Meeting March 18, 2014 – Public Work Session</p>	<p>Approval of Minutes</p>
<p>By unanimous action, the Board approved payment of claims totaling \$5,948,818.68 as shown on the March 25, 2014, claims listing. (Codified File 1314-95)</p>	<p>Payment of Claims</p>
<p>The Board received a financial report for the period January 1, 2014 – February 28, 2014 and found it to be in order.</p>	<p>Financial Report</p>
<p>By unanimous action, the Board approved extra-curricular purchases for West Side Middle School: track uniforms in the amount of \$1,149.50 and \$2,500.00 to support 5 STAR after school program.</p>	<p>Extra Curricular Purchases</p>
<p>By unanimous action, the Board approved the 2014-2015 Board Meeting Schedule with proposed changes presented at the March 11th meeting. The Board was questioned about the use of the Tipton Street Center because of its limited space. The Board responded the issue would be investigated. (Codified File 1314-96)</p>	<p>Board of School Trustees Schedule</p>
<p>The Board was presented proposed changes to Board Policy K1, Fundraising, by Doug Thorne, Executive Director of Personnel & Legal Services. He explained State Auditors are suggesting fundraisers be approved by the Board before taking place in schools. PTO's, Boosters or any independent groups are exempt. In response to Board inquiry, Mr. Thorne reported buildings will be directed to submit proposed fundraising activities to the Business Office. The Business Office will then summarize the activities and send a formal accounting to the Board for their action.</p>	<p>Board Policy K1</p>
<p>By unanimous action, the Board approved the submission of a grant from the High Ability Office at IDOE in the amount of \$18,500.00 to purchase kindergarten and first grade consumable assessments, the Cognitive Aptitude tests. (Codified File 1314-97)</p>	<p>Grant Application</p>
<p>By unanimous action, the Board approved overnight trip requests for JAG students to attend the State Career Development Conference in Indianapolis on March 13-14, 2014; students from Central and Memorial to attend Rotary Youth Leadership Award at Camp Tecumseh on April 11-13, 2014.</p>	<p>Overnight Trip Requests</p>
<p>By unanimous action, the Board approved conference leave requests and an addendum in accordance with Board policy for staff members as recommended by the administration on the March 25, 2014 listing. (Codified File 1314-98)</p>	<p>Conference Leaves</p>

By unanimous action, the Board approved the following personnel recommendations of the administration:

Consent agreements regarding unpaid time (codified file 1314-99)

Retirement of four (4) certified employees at the end of the 2013-2014 school year with years of service in parenthesis:

Kenneth Leach, Graphic Arts at EACC (22)
Peggy Presser, Career to Education at Memorial (19)
R. Charlie Ross, Physical Ed at Memorial (22)
Gladys Stevens, Intervention at Daly (27)

Regular employment of twelve (12) classified employees who have successfully completed their probationary period:

Paul Brokamp-Advance Support Technician at ESC,12/30/13
Mark Bowers-Paraprofessional at Hawthorne, 12/18/13
Elishia Cook-Registered Nurse at Pierre Moran,1/6/14
Nakia Dalton-Food Service at Daly, 1/13/14
Constance Dawson-Paraprofessional at Roosevelt,1/14/14
Brenda Goethals-Food Service at Memorial/Riverview,1/6/14
Dana Irving-Paraprofessional at Roosevelt, 1/6/14
Heather Phelps-Paraprofessional at Hawthorne, 12/16/13
Dwight Rhoades-Support Specialist III at ESC, 12/30/13
John Storer II-Programmer/Analyst at ESC, 12/30/13
Eric Wichman-Advance Support Technician at ESC, 12/30/13
Coriene Woods-Food Service at Daly, 12/16/13

Resignation of two (2) classified employees effective on dates indicated:

Mary Gunderson, Paraprofessional at Eastwood, 3/21/14
Jennifer Rice, Custodian at Central, 3/13/14

Retirement of Sue Clark, Paraprofessional at Riverview effective at the end of the 2013-2014 school year after 20 years of service

Termination of the following two (2) classified employees effective on dates indicated:

Jill Johnson, Bus Helper at Transportation, 3/18/14 in accordance with Board Policy GDPD Section 1 f and g

Margaret Johnson, Bus Helper at Transportation, 3/14/14 in accordance with Board Policy GDPD Section 1 f and g

Alex Holtz read a letter from the Elkhart Teachers Associations expressing their support of both referendums.

The meeting adjourned at approximately 8:15 p.m.

Personnel Report

Consent Agreements

Certified Retirement

Classified Employment

Classified Resignation

Classified Retirement

Classified Termination

From ETA President

Adjournment

APPROVED:

Dorisanne H. Nielsen - President

Carolyn R. Morris - Vice President

Glenn L. Duncan - Secretary

Karen S. Carter - Member

Susan C. Daiber - Member

Jeri E. Stahr - Member

Douglas K. Weaver - Member

Signatures

ELKHART COMMUNITY SCHOOLS

DATE: 03/31/14

TO: MR. DOUGLAS A. HASLER

FROM: DIANA STAMPER

RE: LOANS - ONE FUND TO ANOTHER

THE FOLLOWING LOANS WERE MADE ON 03/31/14:

\$40,000 TO FUND 0200 DEBT SERVICE FROM 0350 CAPITAL PROJECTS FUND

\$425,000 TO FUND 0410 TRANS-OPERATING FROM 0420 TRANS-BUS REPLACEMENT

FUND-RAISING

SECTION 1. SCHOOL SPONSORED FUND-RAISING ACTIVITIES AND OTHER SALES

A. Philosophy

It is important for Elkhart Community Schools to

- protect the safety of all students within the district.
- encourage and support the positive image of Elkhart Community Schools.
- recognize the increased competition for available contributions to worthy organizations.
- avoid the appearance of pressure, intimidation, or annoyance during school sponsored fund raising activities.

B. Guidelines

School sponsored fund-raising activities should follow certain general guidelines. The activities should, whenever possible,

- discourage door-to-door solicitation.
- bring people into the schools.
- provide buyers with fair return for money spent.
- indicate the school-related purpose for the fund-raising event.
- minimize competition with local businesses.
- avoid promoting activities contradictory to appropriate educational goals.
- allow for direct contributions to individual schools subject to Board approval, as appropriate.

C. Procedures

School sponsored fund-raisers must have the prior approval of the Board of School Trustees. Administrators seeking the approval of the Board must submit a written request to the Board of School Trustees and provide the following information to the Business Office:

- **description of the proposed fundraising activity,**
- **school employee responsible for the fundraising activity,**
- **school employee responsible for the collection of proceeds from the fundraising activity,**
- **school employee responsible for the ordering of products, and**
- **restrictions (if any) on the use of the proceeds from the fundraising activity.**

SECTION 2. SOLICITATION BY STUDENTS OR STAFF

The solicitation of funds by school classes, organizations, students, or staff is subject to the following:

- Solicitation of the public must be approved by the appropriate building principal(s) or the Assistant Superintendent for Instruction for solicitations involving more than one building.

- Solicitation of staff by students or students by staff is discouraged.
- Solicitation by sale of school pictures, book club programs, class rings, school publications, concessions, and book store items to students on school property requires principal approval. All other sales are prohibited.

SECTION 3. FUND-RAISING BY SCHOOL SUPPORT ORGANIZATIONS

All fund-raising activities should be conducted in such a way that the best educational interests of students are served, and the interest of the general public in the quiet enjoyment of home and hearth is preserved. Sections 1(A), 1(B) and 2, above, should be used by School Support Organizations as a guide for their fundraising activities.

~~July 8, 2003~~ April 15, 2014

Proposed New Administrative Regulation

Application for Fundraiser Approval

School sponsored fundraisers must have the prior approval of the Board of School Trustees. Administrators seeking the approval of the Board must provide the following information to the Business Office:

Name of School: Date Submitted:

Name of sponsoring group, club, class, etc:

Name of employee responsible for the fundraiser:

Name of employee responsible for collecting proceeds from the fundraising activity:

Description of the fundraising activity (include location if not at your school):

Start Date/Time: End Date/Time:

What will be done with money raised?

Are there any restrictions of the use of the proceeds from this fundraising activity?

I acknowledge I have read and understand the policy regarding fund raising activities and sales adopted by the Board of School Trustees of the Elkhart Community Schools and agree to abide by the same.

Signature of employee responsible for fund raising activity: _____

Principal Signature: _____ Approved: _____ Denied: _____

Business Office Signature: _____ Approved: _____ Denied: _____

Approved by the Board of School Trustees on _____

EMPLOYEES IN MISCELLANEOUS POSITIONS COMPENSATION PLAN

Section 1. MISCELLANEOUS WAGE/SALARY SCHEDULE

The Board of School Trustees hereby adopts the following wage schedule for the positions below to be effective January 1, 2009. In addition, the three percent (3%) employee contribution to PERF will be paid by Elkhart Community Schools.

POSITION	HOURLY WAGE RANGE
Assistant Supervisor of Transportation	21.90 – 27.05
Transportation Trainer/Dispatcher	18.25 – 21.32
Food Service Truck Driver	14.65 – 17.40
Food Service Receiving/Supply	14.65 – 17.40
Assistant Supervisor of Building Services	21.90 – 27.05
Supply Manager	14.46 – 17.42
Food Service Training Specialist	16.60 – 23.25
Food Service Bids & Commodity Coordinator	15.81 – 24.70
Child Care Coordinator	13.24 – 16.42
Transportation Route/Driver Coordinator	18.25 – 21.32
Adult/Community Education Non-Contract Teachers	31.43 *
Building Community Education Coordinator	25.50 – 31.88
Radio Station Staff Announcer	8.60 – 12.22
Radio Station Development Assistant	10.00 – 16.00
School Security Officer	21.66
Title I/Funded Pupil/Program/Parent Support Person	18.22 – 26.53
High School Parent/Community Liaison	18.22 – 26.53
Asst. Site Coordinator - 21 st Century Community Learning Center	14.00
After-School Community Education Organized Activities Leader	14.00
After-School Community Education Organized Activities Assistant	9.39
Deaf/Hard of Hearing Educational Interpreter	15.00 – 28.00
Technology Support for Student Accounting and Program Evaluation	15.81 – 18.81

* Hourly rate based on .001 of the certified teacher's base salary

POSITION	YEARLY SALARY RANGE
Radio Station Manager	46,215 – 68,660
Radio Station Development Director	43,494 – 65,814
Radio Station Business Account Manager	34,328 – 64,719
Radio Station Program Director	34,328 – 52,814
Radio Station Senior Reporter and Assignment Editor	29,655 – 43,423
Radio Station Operations Manager	23,766 – 38,950
Radio Station Morning Edition Host	23,766 – 36,311
Radio Station Promotions Manager	27,743 – 41,278
Radio Station Membership Manager	30,766 – 43,586
Safe and Drug Free Schools Coordinator	24,036 – 28,043
Olweus Bullying Prevention Program Coordinator	39,694 – 53,703
Energy Education Specialist	54,940 – 74,399

School Psychologist Intern	35,520
<u>Deputy Controller</u>	<u>45,000</u>
21 st Century Community Learning Center Coordinator	2,500 (per semester)

An employee who is required to report to work to respond to an emergency outside of the employee's regular work hours will be paid for a minimum of two (2) hours.

February 11, 2014 **April 15, 2014**



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STUDENT SERVICES

J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5540 / 5548 fax
www.elkhart.k12.in.us

DATE: April 2, 2014
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Mary Yoder Holsopple
RE: Grant Application

This project provided leadership training for select students in the Elkhart Central High School and Elkhart Memorial High School Move2Stand clubs annually since 2012. These high school students trained selected students from Pierre Moran, North Side, and West Side Middle Schools in how to start and implement Move2Stand clubs in their respective schools.

The primary intent of the program as stated in the grant application indicates that Move2Stand is part of the more comprehensive bullying prevention initiative in the Elkhart Community Schools. The intent of Move2Stand is to change the climate and culture of our middle and high schools utilizing student voice and initiative. Brain research indicates that a safe school environment is essential for students to maximize their learning potential. The research also indicates that at the secondary level, student voice and student-led initiatives are far more successful at creating the change needed to provide a safe environment. In a study by Rigby and Johnson, students who felt their peers expected them to stand up for others were more likely to do so. The same expectations from their teachers meant little to them. Providing students with an opportunity to change the climate of their school, and the success that accompanies that effort, has multiple benefits. Not the least of which is instilling in them the importance of civic engagement.

To continue this effort I am applying for a United Way Innovation Grant in the amount of \$17,990 to cover Move2Stand training expenses for 2014-2015.

I am requesting approval from the Board of School Trustees to submit this grant.

Mary Yoder Holsopple

Mary Yoder Holsopple
Bullying Prevention Coordinator
Elkhart Community Schools
201 West Wolf Street
Elkhart, IN 46516

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Area Career Center

Class/Group: Automotive Technology 1

Number of Students: 2

Date/Time Departing: April 24 2014 AM

Date/Time Returning: April 25 2014 6:00pm

Destination: Indianapolis Airport Hotel Indianapolis IN
City State

Overnight Facility: Crown Plaza

Mode of Transportation: Drive

Reason for Trip: Ford AAA Competition

Names of Chaperones: Martin Hostetler

Cost per Student: None

Describe Plans for Raising Funds or Funding Source: N/A


Plans to Defray Costs for Needy Students: N/A

Are Needy Students Made Aware of Plans? _____

Signature of Teacher/Sponsor: 

Signature of Principal: _____ Date: _____

Send to Assistant Superintendent for Instruction for approval and for submission to the Board of School Trustees.

Approval of Assistant Superintendent:  Date: March 31, 2013

Approved by Board: _____
(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: EACC

Class/Group: Motorcycle/Outdoor Power

Number of Students: 2

Date/Time Departing: 4/24 8:00 AM

Date/Time Returning: 4/25 5:00 PM

Destination: Crown Plaza City Indianapolis State IN

Overnight Facility: Crown Plaza Indianapolis Airport

Mode of Transportation: Truck

Reason for Trip: State Finals for Ford AAA Contest

Name of Chaperones: Ryan Gortney

Cost per Student: \$0.00 Cost is covered by Ford AAA

Describe Plans for Raising
Funds or Funding Source: N/A

Plans to Defray Costs
For Needy Students: N?A

Are Needy Students
Made Aware of Plans? Yes

Signature of
Teacher/Sponsor: Ryan Gortney

Signature of Principal: David R Benak Date: 3/20/14

Send to Assistant Superintendent for Instruction for approval for submission to the
Board of School Trustees.

Approval of Assistant Superintendent Jennifer Hill Date: 3/25/14
Approved by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: April 10, 2014
TO: Dr. Robert Haworth, Superintendent
FROM: Dr. John Hill
RE: **Conference Leave Requests**
April 15, 2014 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2013 - 2014 CONFERENCES	EXPENSES	SUBSTITUTE
ANNOUNCEMENT EVENT FOR COHORT 3 ADVANCED PLACEMENT TRAINING AND INCENTIVE PROGRAM INDIANA (TIP-IN) This program will take place at the Indiana State House where they will be giving an update regarding the progress of schools who participated in year 3 of the APTIP-IN grant. Indianapolis, IN April 22, 2014 (1 day's absence) SARAH PENNINGTON - CENTRAL (3-2)	\$0.00	\$85.00
INDIANA SCHOOL SAFETY SPECIALIST ACADEMY This training is provided by the School Safety Specialist Academy and will count towards training required by the State for the School Safety Specialist Certification renewal. Indianapolis, IN April 22 - 23, 2014 (2 day's absence) MARY WISNIEWSKI - NORTH SIDE (0-0)	\$486.60	\$0.00
FORD AAA STATE CONTEST This is a opportunity for EACC students to participate in the Ford AAA Student Auto Skills State Finals competition (scholarships will be awarded). Indianapolis, IN April 24 - 25, 2014 (2 day's absence) RYAN GORTNEY - EACC (2-5) DAWN HOSTETLER - EACC (0-0) MARTIN HOSTETLER - EACC (0-0)	\$525.00	\$340.00
NATIONAL SCHOOL REFORM LEADER'S TRAINING This training will address new ways for school district administrators to apply professional development procedures as well as appropriate protocol planning for such. Plymouth, IN May 13 - 15, 2014 (3 day's absence) BETH WILLIAMS - ESC (5-7)	\$682.82	\$0.00

2013 - 2014 CONFERENCES	EXPENSES	SUBSTITUTE
FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)		
AUTO-DIESEL INSTITUTE - INSTRUCTOR TRAINING SEMINAR This seminar will provide updated training on current vehicle technology, a review of best practices from other certified instructors, as well as the opportunity to network with other instructors in the field. Owosso, MI April 3, 2014 (1 day's absence) JAIME STITH - EACC (3-5)	\$112.00	\$85.00
TOTAL	\$1,806.42	\$425.00
2013 YEAR-TO-DATE GENERAL FUNDS	\$18,405.16	\$2,340.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$5,427.96	\$2,415.00
2013 YEAR-TO-DATE OTHER FUNDS	\$125,197.02	\$11,270.00
2013 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2014 YEAR-TO-DATE OTHER FUNDS	\$41,327.90	\$6,375.00
2014 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$190,358.04	\$22,400.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)



Date: April 15, 2014
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. **Consent Agreement** – We recommend the approval of four consent agreements regarding unpaid time.
- b. **Change to Voluntary Leave** – We recommend the approval of a change to a personal leave for the following employee:

Kimberlee Stephens Begin: 1/31/14 PM	Beardsley/Grade 6 End: 3/28/14
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- c. **Maternity Leave** – We recommend the approval of a maternity leave for the following employees:

Jacqueline Moore Begin: 4/30/14	Feeser/Special Education End: 5/27/14
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Ashley Morris Begin: 5/27/14	Beardsley/Kindergarten End: 6/6/14
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- d. **Retirement** – We report the retirement of the following employees at the end of the 2013-14 school year:

LaMonte Heflick	Hawthorne/Speech Pathologist	41 Years of Service
Arlene Silba	Hawthorne/Principal	43 Years of Service
Theresa Vuchenich	Hawthorne/Intervention	19 Years of Service

- e. **Resignation** – We report the resignation of the following employees:

Shannon Lovely Began: 8/16/10	West Side/Math Resign: 6/6/14
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Sara Smith Began: 8/11/08	West Side/Special Education Resign: 6/6/14
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Classified

- a. **New Employees** - We recommend regular employment for the following classified employees:

Denise Jackson Began: 1/7/14	EACC/Paraprofessional PE: 3/21/14
Hazel Johnson Began: 1/27/14	Central/Custodian PE: 4/1/14
Ollie Williams Began: 1/27/14	Beck/Food Service PE: 4/1/14

- b. **Resignation** – We report the resignation of the following classified employees:

Sandra Armstrong Began: 9/2/08	Feeser/Paraprofessional Resign: 3/24/14
Bernayia Bonner Began: 11/4/13	Cleveland/Food Service Resign: 3/27/14

- c. **Retirement** – We report the retirement of the following classified employees:

Judith Brown Began: 5/16/83	Transportation/Bus Helper Retire: 6/6/14 31 Years of Service
Deborah Ernsberger Began: 8/21/00	Memorial/Paraprofessional Retire: 6/6/14 13 Years of Service
Sheila Gerou Began: 9/24/01	Pierre Moran/Paraprofessional Retire: 6/6/14 12 Years of Service
Dorothy Harris Began: 8/27/79	Transportation/Bus Helper Retire: 6/6/14 34 Years of Service
Mary Shupert Began: 1/30/89	Transportation/Bus Driver Retire: 4/4/14 25 Years of Service

- d. **Termination** - We recommend the termination of the following classified employee:

Heather Phelps Began: 12/16/13	Hawthorne/Paraprofessional Terminated: 3/24/14 Board Policy GDPD Section 1 b, c, f and g
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